



STANTON PARISH COUNCIL

Clerk to the Council: - Fiona Osman

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Chair – Charlie Harvey-Evers

Vice Chair – Dee Burdett

NOTICE IS HEREBY GIVEN THAT THE NEXT MEETING OF THE PARISH COUNCIL WILL BE THE BUDGET MEETING TO BE HELD ON

THURSDAY 21 November 2024 at 7pm at Stanton Village Hall

Councillors are summoned to attend.

AGENDA

1. **Roll Call and Apologies:** To receive and consider acceptance of apologies for absence.
2. **To review Fees and Charges:-**
 - a. **Allotment Rent for 2026** (attached)
 - b. **Cemetery Fees & Charges** (attached)
 - c. **Charges for Use of Floodlights at MUGA and Tennis Courts** (attached)
3. **To review Insurance requirements prior to seeking quotes for renewal in February 2024** (attached)
 - Appendix 1 – Fixed Assets & Long-Term Investments
 - Appendix 2 – Current Policy Schedule
4. **Budget:**
 - a. To receive a statement showing the Budget and Actual Expenditure for 2023-24, the Budget and Forecast Expenditure for 2024-25 and the Proposed Budget for 2025-26
 - b. To receive the Financial Assessment for 2025-26 indicating the level of reserves, both earmarked and general.

The final budget and level of precept will be approved by the parish council at either the December or January meeting once any suggested changes have been included.

5. **Grants and Donations** - to agree that requests for grants and donations in 2025/26 will be considered either at the June or the November meetings.

To note that the budget for Grants and Donations in 2024/25 is £3,500 and grants/donations awarded to date are as follows:

- Stanton Bowls Club - £1,000
- Stanton Community Primary School PTA - £500
- Gryphon First Aid Unit - £100

The remaining budget is **£1,900**.

- a To consider any applications for Grants.
 - Upthorpe Management Ltd – refurbishment of play area (attached)
 - Rickinghall and Botesdale Good Neighbour Scheme – replacement of minibus (attending meeting)
- b. To consider donation requests under Section 137 Local Government Act.
 - Citizens Advice (attached)

THE PUBLIC AND PRESS ARE INVITED TO BE PRESENT.

Signed: *Fiona Osman*

Clerk to Stanton Parish Council

Date: 15 November 2024

Attachments:

Item	Details
2	<ul style="list-style-type: none">a. Allotment Rent for 2026b. Cemetery Fees and Chargesc. Charge for Use of Floodlights at MUGA and Tennis Courts
3	Review of Insurance Requirements <ul style="list-style-type: none">• Appendix 1 – Fixed Assets & Long-Term Investments• Appendix 2 – Current Policy Schedule
4	<ul style="list-style-type: none">a. Proposed Budget 2025-26b. Financial Assessment 2025-26
5	<ul style="list-style-type: none">a. Grant Application – Upthorpe Management Ltd.b. Donation Requests under S137 – Citizens Advice

For information *Minutes of Budget Meeting held on 30 November 23*