



STANTON PARISH COUNCIL

Clerk to the Council: - Fiona Osman
Tel: - 07729 731128
Email stantonparishcouncil@gmail.com

Chair – Charlie Harvey-Evers

Vice Chair – Dee Burdett

**NOTICE IS HEREBY GIVEN THAT THE NEXT MEETING OF THE PARISH COUNCIL WILL BE HELD ON
THURSDAY 13 February 2025 at 7pm at Stanton Village Hall**

Councillors are summoned to attend.

AGENDA

- 1. Roll Call and Apologies:** To receive and consider acceptance of apologies for absence.
- 2. To consider and approve minutes of previous meeting:** 9 January 2025 (attached)
- 3. Public Forum:** The public are invited to address the Council. The period of time designated for public participation at a meeting shall not exceed 15 minutes (unless directed by the chairman of the meeting). A member of the public shall not speak for more than 5 minutes.
- 4. Reports from:**
 - a. District Councillor Jim Thorndyke
 - b. Suffolk County Councillor Joanna Spicer
- 5. Clerk's Report** (attached)
- 6. Declarations of Interest:** To declare any interest in remaining items on the agenda.
- 7. Statutory Business/Governance:**
 - a. **Accounts (attached):**
 - i. **to receive Finance Report as at 31 January 2025**
 - ii. **to approve payments as scheduled (Chairman to sign).**
 - b. **To confirm arrangements for Internal Audit**
To confirm the appointment of Victoria Waples as the Internal Auditor for 2024-25 at a cost of £270.00 (attached)
 - c. **Councillor Vacancy** – confirmation has been received by West Suffolk Council that no request has been made to fill the vacancy by election, and therefore the parish council can now arrange for this to be filled by co-option.
 - d. **Building Valuation for Asset Register and Insurance**
 - i. To note the briefing paper on the guidance for Parish Councils on valuation of assets for the purposes of the Asset Register and for Insurance (attached).
 - ii. **Quotation for Reinstatement Cost Assessments** - to consider a quotation from Naismiths to assess the current value of assets held by the parish council for insurance purposes (attached).

8. Planning applications:

a. New Applications

i.	DC/24/1773/TPO Chestnut View, Old Bury Road	TPO 126 (1970) tree preservation order - one ash (T1 on plan G2 on order) fell
ii.	DC/25/0083/HH 15 Dudding Walk, Stanton	Householder planning application - single storey extension to side and rear of dwelling
iii.	DC/24/0931/FUL Land at Chardale, Dale Road, Stanton	Planning application - one self-build dwelling and cart lodge

b. **Determined Applications that were Rejected:** **NONE**

9. Matters for noting and resolution:

- a. **Play Area Inspection Reports for October 2024 (attached)** Chairman
- i. Pocket Park
 - ii. Skate Park
 - iii. Village Hall
- b. **Village Issues List (attached)** Parish Clerk
To review Issues List and agree actions to be taken (Highways and Recreation Ground)
- c. **VE Day** Cllr McDonald
To discuss ideas and approve a budget for the commemoration of VE Day on Thursday 8 May 2025.
- d. **Keep The Heat Surveys** Cllr Marlow
To receive feedback on the “Keep The Heat” surveys conducted by parish councillors during January 2025.
- e. **Village Green**
- i. To note an amendment to the lease as a ‘surrender in part’ to allow the waste lorry to turn around. Cllr Harvey-Evers
 - ii. to agree a budget of up to £1,000 for the procurement of waste bins and a park sign (attached). Clerk
- f. **Quotations for Hedge and Tree Work** Clerk
To consider quotations received (to date) for hedge and tree work around the village (quotation list to follow)
- h. **Annual Litter Pick** – to appoint a Councillor to liaise with Angie Burrows and to agree a date in March for the Litter Pick to take place (1st, 15th, 22nd or 29th). Clerk to arrange loan of equipment from West Suffolk Council. Cllr Harvey-Evers

10. Matters for discussion.

Councillors may raise items for discussion and for consideration for a future agenda.

11. Correspondence received:

- a. Request to attend PC meeting from Jaynic (March meeting)
- b. Email from resident about red markings on Bury Lane
- c. West Suffolk Council – Building Resilience and Nutrition Fund.
- d. Invitation to West Suffolk Civic Dinner – 7 March 2025

12. Date of next meetings.

To confirm the next scheduled Parish Council meeting on **Thursday 13 March 2025 at 7pm**

Signed: *Fiona Osman*
Clerk to Stanton Parish Council

Date: 7 February 2025

Attachments:

Agenda item	Details
2.	Minutes – 9 January 2025
5.	Clerk’s Report – 7 February 2025
7.	a. i. Finance Report – January 2025 ii. Schedule of Payments – January 2025
	b. Internal Audit Quotation for Audit Services 2024-25
	d. i. Asset Register and Valuation of Assets ii. Quotation for Reinstatement Cost Assessment
9.	a. i. Pocket Park ii. Skate Park iii. Village Hall
	b. Village Issues List 2024-25 – updated 7 Feb 25
	e. ii. Budget for opening of Village Green
11.	b. Bury Lane, Stanton c. Building Resilience and Nutrition fund. d. Invitation to West Suffolk Civic Dinner