



**STANTON PARISH COUNCIL**

Clerk to the Council: - Fiona Osman  
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**Chair – Charlie Harvey-Evers**

**Vice Chair – Dee Burdett**

**NOTICE IS HEREBY GIVEN THAT THE NEXT MEETING OF THE PARISH COUNCIL WILL BE HELD ON**

**THURSDAY 12 December 2024 at 7pm at Stanton Village Hall**

Councillors are summoned to attend.

**AGENDA**

- 1. Roll Call and Apologies:** To receive and consider acceptance of apologies for absence.
- 2. To consider and approve minutes of previous meetings (attached):**
  - a. 14 November 2024
  - b. 21 November 2024 (Budget)
- 3. Public Forum:** The public are invited to address the Council. The period of time designated for public participation at a meeting shall not exceed 15 minutes (unless directed by the chairman of the meeting). A member of the public shall not speak for more than 5 minutes.
- 4. Reports from:**
  - a. District Councillor Jim Thorndyke
  - b. Suffolk County Councillor Joanna Spicer
- 5. Clerk's Report (attached)**
- 6. Declarations of Interest:** To declare any interest in remaining items on the agenda.
- 7. Statutory Business/Governance:**
  - a. **Accounts (attached):**
    - i. **to receive Finance Report as at 30 November 2024**
    - ii. **to approve payments as scheduled (Chairman to sign).**
  - b. **Review of CCTV Policy – to review and approve the updated CCTV Policy considering the recent installation of a new CCTV system (attached).**
- 8. Planning applications:**
  - a. **New Applications**

i. DC/24/1648/P3CMA	<a href="#">Prior approval application under Part 3 of the Town and</a>
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	The Cutting Room, The Street	<a href="#">Country Planning (General Permitted Development) Order 2015 - change of use from class E (commercial, business and service) to class C3 (dwellinghouses) to form one dwelling</a>
ii.	DC/24/1073/FUL Shepherds Grove Industrial Estate, East Sumner Road	<a href="#">Planning application –</a> <a href="#">a. Demolition of existing buildings,</a> <a href="#">b. temporary change of use to open storage (Class B8) for a period of five years including car parking, ancillary welfare facilities, perimeter fencing and associated works</a>
iii.	DC/24/1668/HH Southview, Duke Street	<a href="#">Householder planning application - cart lodge to front</a>

**b. Determined Applications that were Rejected: NONE**

9.

**Matters for discussion:**

- |   |                   |
|---|-------------------|
| <b>a. Play Area Inspection Reports for November 2024 (attached)</b>   | CLlr Wright       |
| i. Pocket Park  |                   |
| ii. Skate Park  |                   |
| iii. Village Hall   |                   |
| <b>b. Village Issues List (attached)</b>  | Parish Clerk      |
| To review Issues List and agree actions to be taken (Highways and Recreation Ground)  |                   |
| <b>c. Allotments – To consider a proposal to increase the rent for allotments wef 1 January 2026 from £15 to £17 per annum.</b> | CLlr Brown        |
| <b>d. 80<sup>th</sup> Anniversary of VE Day (8 May 25) and VJ Day (15 Aug 25)</b>   | CLlr Harvey-Evers |
| To discuss how to mark the above 80 <sup>th</sup> anniversaries.  |                   |
| <b>e. Action Plan (attached)</b>  | Clerk             |
| Quarterly Review  |                   |
| <b>f. Keep the Heat – verbal update on the arrangements for providing a free thermal survey for homes in Stanton.</b>           | CLlr Marlow       |
| <b>g. EV Chargers – to review and approve the Cluster Member Agreement for signing (attached).</b>                              | CLlr Harvey-Evers |
| <b>h. Bloor Homes – to receive a verbal update following meeting held with CLlrs Harvey-Evers and Marlow.</b>                   | CLlr Harvey-Evers |

**10. Correspondence received:**

- a. Winter Holiday Activities and Food Programme in West Suffolk
- b. Housing update from CLlr Richard O’Driscoll

**11. Questions to the Chairman.**

To consider any questions to the Chairman and whether items should be

added to future agendas.

**12. Date of next meetings.**

To confirm the next scheduled Parish Council meeting on **Thursday 9 January 2025 at 7pm**

**Signed:** *Fiona Osman*  
Clerk to Stanton Parish Council  
**Date:** 6 December 2024

**Attachments:**

<b>Agenda item</b>	<b>Details</b>
2.	a. Minutes – 14 November 2024 b. Minutes – 21 November 2024 (Budget)
5.	Clerk’s Report – November 2024 A Guide to Stanton Cemetery
7.	a. i. Finance Report – November 2024 ii. Schedule of Payments – November 2024 b. DRAFT CCTV Policy – 12 Dec 24
9.	a. i. Stanton Pocket Park ii. Stanton Skate Park iii. Stanton Village Hall b. Village Issues List 2024-25 -updated 5 Dec 24 e. 2024-25 Action Plan – dated 12 Dec 24 g. EV Chargers – Cluster Member Agreement
10.	a. Winter Holiday Activities and Food Programme in West Suffolk b. Housing update from Cllr Richard O’Driscoll