



# STANTON PARISH COUNCIL

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**Chair – Charlie Harvey-Evers      Vice Chair – Dee Burdett**

## Minutes of the Meeting of Stanton Parish Council held on 10 October 2024 at Stanton Village Hall.

### 69. Roll Call & Apologies

The following councillors were present:

Brian Brown	Barry McDonald
Dee Burdett (Vice Chair)	Greg Meadwell
Charlie Harvey-Evers (Chair)	Martin Scowcroft
Keith Marlow	Martin Wright

Apologies for absence were received from the following councillors:

	Reason	Approved/ not approved
John Frizzell	Recent surgery	Approved
Lorraine Frost	Ill health	Approved

### 70. Minutes

**The minutes of the meeting held on 12 September 2024 were confirmed as a correct record and were signed by the Chair.**

### 71. Public Forum – four members of the public attended the meeting and three addressed the parish council:

- a. Robert Clarke – raised the following concerns:
  - aspects of the Co-op planning conditions had still not been adhered to,
  - What is long term plan regarding completion of the development as neighbouring properties are being adversely impacted.
  - Co-op delivery lorries using the single vehicle section outside of his property to access the Co-op rather than along Hepworth Road,
  - Increase in vibrations caused by HGVs using the single vehicle section resulting in expensive repairs to property – is there any means of claiming recompense or funding available?
  - Excessive speed of vehicles coming through single vehicle section not slowing for pedestrian crossing
  - Reduced visibility when exiting his property due to the access not being in line with planning consent
- b. Maureen Johnson – raised concerns about the parking issues along The Chase were due to lack of parking at both the Health Centre and Doctor’s Surgery for staff and patients. The Parish Council agreed to write again to both organisations in an attempt to set up a meeting in order to find solutions to the problems, as a response had not been received to previous letters.
- c. Sandra Cooper – raised concerns about parking in the vicinity of Stanton Primary School. Vehicles were parked facing the wrong way, engines running, blocking pavements, and in one case, totally blocking the pavement, necessitating walking in the road to get passed. The Parish Council advised that where parking was dangerous, this should be reported to the Police with photographic evidence if

possible. Details of reports made could then be forwarded to the Parish Clerk with reference number for collation. The Parish Council would inform PC Rachel Reeve of the issue and would also write to the Headteacher to inform her of the concerns raised.

District Councillor Thorndyke arrived during the consideration of this agenda item.

**72. a. Report from West Suffolk District Councillor Jim Thorndyke:**

- Waste Collection Update – From 31 March 2026 all Councils must align their waste and recycling services with the Government’s Simpler Recycling requirements. The proposal is to have a weekly food waste collection (new bin/container), two recycling bins (with one new bin) for paper and card in one and plastics, cartons, tins/cans and glass in the other, and normal refuse and garden bins (the latter on subscription service). The timings of collections are still being discussed with one option being 3-weekly refuse collection, fortnightly recycling & garden collection and weekly food collection.
- Rose & Crown Sign – as the planning application was approved in February, the sign that was removed, would need to be replaced by February.
- There had been a fire at the depot.
- Some damage has been reported to graves at St John’s churchyard and this is being investigated by West Suffolk Council.
- D Cllr Thorndyke had been approached by CalComms who are working with Bloor Homes regarding the planning application. He advised them that they should approach the Parish Council direct to arrange any meetings. Cllr Harvey-Evers confirmed he had been approached and would arrange a meeting with Cllr Marlow and CalComms and would report back to the next parish council meeting.

**b. Report from Suffolk County Councillor Joanna Spicer:**

- With reference to Robert Clarke’s comments, C Cllr Spicer confirmed she has asked SCC Development Control for an update on the issue with the Belisha Beacon and the kerb but was still waiting for a reply and would report back at a later date.
- It has been agreed to install a new sign at the bottom of Upton Road indicating ‘No left turn for HGVs’. This would be jointly funded by SCC and the Parish Council.
- The village sign at the beginning of Hepworth Road needed to be replaced – the new sign would have additional wording ‘Please drive carefully’ underneath the village name (this element to be funded by the Parish Council).
- It has been agreed to install 3 new signs (‘Unsuitable for HGVs’) at each end of Duke Street North, with 2 signs and new posts at the A143 end and 1 new sign and existing post at the junction with Barningham Road. This would be jointly funded by SCC and the Parish Council.
- Following discussions about extending the 30mph speed limit along Grove Lane till just past the entrance to Shepherds Grove Park, the Parish Council would now need to submit an application.
- The works to replace the bridge on the A1088 at Stowlangtoft would overrun until January/February 2025.
- The temporary arrangement with buses would cease at the end of December. The Task Group would be putting in a bid in mid-November, along with other parishes, to extend this arrangement at least until April 2025 in the short term.

**73. Clerk’s Report** - circulated with the agenda.

**74. Declarations of Interest** - NONE

**75. Statutory Business/Governance**

**a. Finance Report** – the report was received and accepted.

### Cleared transactions since last meeting

Cleared receipts	£2,346.57
Cleared payments	£2,166.25

### Bank Reconciliation

This was received and signed by the Chair of Finance Committee.

Balance per Bank Statements	£122,515.23
Unpresented payments	£469.23
Unpresented receipts	£105.00
Adjusted Bank Balance	£122,151.00

- b. Schedule of Payments** – councillors approved the following:

#### Transfer of £15,000 from the Business Account to the Treasurer's Account.

Salaries (all)	£1,603.58
Clerk Reimbursement for Phone/Internet (BACs)	£10.00
<b>PWLB – Loan Repayment (DD)</b>	<b>£10,064.91</b>
Viking – Stationery (Debit Card)	£56.65
PKF Littlejohn (BACs)	£378.00
Thurston Building Supplies (BACs)	£465.60
SALC – Payroll Service (BACs)	£111.60
West Suffolk Council – Grass Cutting (BACs)	£7773.72 * new invoice to be issued

The Chairman signed the Schedule of Payments as listed in **b.** above.

- c. Quarterly Budget Monitoring** - the report was received and accepted.

Cost Centre	Budget	Actual	Variance
01 Receipts	£72,594	£72,801	£207
02 Administration	£22,460	£20,587	£1,873
03 Village Maintenance	£13,290	£7,834	£5,457
04 Cemetery – Income	£0	£1,350	£1,350
04 Cemetery Expenditure	£375	£327	-£48
05 Allotment Income	£0	£6	£6
05 Allotment Expenditure	£125	£38	£87
06 Fireworks Event Income	£0	£0	£0
06 Fireworks Event Expend	£0	£0	£0
<b>07 Projects</b>			
29 General	£400	£24	£376
56 Youth Facility	£3,000	£0	£3,000
57 Xmas Tree Lighting	£500	£0	£500
58 Village Green	£5,000	£4235	£765
59 CCTV Renewal	£5,000	£83	£4,917
60 Refurb Public Toilets	£3,000	£0	£3,000
08 Grants/Donations	£3,500	£1,600	£1,900
<b>NET VARIANCE QUARTER 2</b>			<b>£23,487</b>

The Net Variance includes £15k budgets for Projects and £3.5k budget for Grants/Donations which have been included in full at the beginning of the year.

The Reserves Balances report showed Earmarked Reserves totalling £46,000 and General Fund Reserves of £76,151.

## 76. Planning Applications

**a. New Applications**

DC/24/0931/FUL Land at Chardale, Dale Road, Stanton	Planning application - one dwelling and cart lodge	Support
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**b. Determined Applications that were rejected – no determined applications were rejected**

**c. Notification of Appeal:** The following application has been appealed:

DC/24/0384/OUT Land Adjacent Grove View, Upton Road	Stanton Parish Council unanimously objected to the application. They did not wish to amend their previous comments or to make any additional comments.
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**77. Matters for discussion**

**a. Village Green Naming** – Councillors had voted for their top 3 names as submitted by residents. The clear winner was ‘Old School Park’ which had been submitted by Sheila Sellars. Cllr Burdett agreed to arrange an official opening of the park in Spring 2025.

C Cllr Spicer left the meeting after the consideration of this item.

**b. Replacement of CCTV system** – Cllr Harvey-Evers had received 2 quotations for the replacement of the CCTV system and proposed that the quotation from Aztek Services for £5,163 should be accepted. This was seconded by Cllr Marlow and all in favour.

**c. Christmas Tree Lighting** – Cllr Brown confirmed that the Christmas Tree had been selected and would be delivered in late November. The lighting of the tree would take place on 13 December within the already agreed budget of £500.

**d. Firework Display Update** – Cllr Harvey-Evers presented the Firework Event Safety Plan for consideration and confirmed that he now had sufficient volunteers to run the event. The delivery of the fireworks had been arranged and the Firing Team would consist of Dave Smithson, Cllr Meadwell and Cllr Wright.

**e. MUGA Project Update** – Cllr Wright had sought a quotation for upgrading the MUGA. The quotation including cleaning and moss treating the surface first (which may not be required as this had already been carried out). A new shock pad and synthetic surfacing with the installation of line markings for football and hockey would cost in the region of **£23k**. This did not include any work on the surrounding fencing or goals.

This quotation would help in future discussions about updating and improving the facilities at the Recreation Ground.

**f. Winter Planting in The Street** – Cllr Brown had received a quotation from Hillcrest for £179.50 for the winter planting. He proposed that this be accepted, this was seconded by Cllr Wright and all in favour.

**g. Play Area Inspection Reports for September 2024** – Cllr Wright had received costings for the replacement of parts for the Play Areas as follows:

- i. Pocket Park - £98.10
- ii. Village Hall Park - £1,449.00

**Cllr Wright proposed that these payments be authorised so that repairs could be made – this was seconded by Cllr Brown and all in favour.** The Parish Clerk would submit Purchase Orders.

Some structures required painting as they were showing signs of rust and deterioration. Cllr Wright would seek a quotation.

The Parish Clerk would seek a quotation for the repair of the surface in the Village Hall Play Area.

**h. Village Issues List** – list to be updated as follows:

**1 – Highways**

1.1 – Clerk to liaise with Suffolk Highways for installation of 3 x new signs 'Unsuitable for HGVs' on either end of Duke Street North.

1.2 – Clerk to liaise with Suffolk Highways for installation of 1 x new sign 'No left turn for HGVs' at bottom of Upthorpe Road.

1.4 – Clerk to liaise with Suffolk Highways to remove black tape on sign.

1.6 - Clerk to appoint contractor to remove 'encroachment' from path (contribution up to £250 from SC Cllr Spicer)

1.8 – SCC Highways to install replacement Village Sign – Clerk to liaise with Highways for additional sign 'Please drive carefully' to be positioned underneath.

**2 – Grounds** – actions as per September minutes as not yet completed.

**i. Remembrance Day Parade** – The Parish Clerk confirmed that the Traffic Order to close the road had been granted and would be displayed accordingly. Due to works within the Church, the service would be held outside by the Memorial for this year. The RBL Branch Standard would be at Walsham-le-Willows this year but some RBL members would attend the Stanton service.

**j. RGBNS Community Bus Funding** – Councillors asked the Parish Clerk to seek further information from the organisation so that this could be considered at the Budget Meeting on 21 November 24.

**k. Cemetery Memorial Application for Doris and George Cleaves** – Councillors approved the cemetery memorial application for Doris and George Cleaves.

**78. Correspondence received**

**a.** Email from resident about Health Centre parking complaint

**b.** West Suffolk Council Civic Service invitation – 20 Oct 24

**c.** Email from resident about Bus Timetable Changes

**d.** Email – Launch of 2024 Rural Transport Survey – Councillors were encouraged to complete this survey and details would be promoted on our website and Facebook pages.

**79. Questions to the Chairman - None**

**80. The next Parish Council meeting is on 14 November 2024 at 7pm with the Budget Meeting on 21 November 2024 at 7pm**

**81. Meeting concluded at 8.49 pm**

**Signed by:**

**Chairman:** \_\_\_\_\_

**Date:** \_\_\_\_\_