



STANTON PARISH COUNCIL

Clerk to the Council: - Fiona Osman
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Chair – Jim Thorndyke

Vice Chair – Charlie Harvey-Evers

NOTICE IS HEREBY GIVEN THAT THE NEXT MEETING OF THE PARISH COUNCIL WILL BE HELD ON

THURSDAY 8 February 2024 at 7pm at Stanton Village Hall

Councillors are summoned to attend.

AGENDA

1.	Roll Call and Apologies: To receive and consider acceptance of apologies for absence.	
2.	To consider and approve minutes of previous meeting: 11 January 2024 (attached)	
3.	Public Forum: The public are invited to address the Council. The period of time designated for public participation at a meeting shall not exceed 15 minutes (unless directed by the chairman of the meeting). A member of the public shall not speak for more than 5 minutes.	
4.	Reports from:	
	a.	District Councillor Jim Thorndyke
	b.	Suffolk County Councillor Joanna Spicer
5.	Clerk's Report (attached)	
6.	Declarations of Interest: To declare any interest in remaining items on the agenda.	
7.	Statutory Business/Governance: Approval of Parish Precept a. Asset Register To review the Asset Register and agree any amendments.	Cllr Burdett
8.	Planning applications:	
	a.	New Applications NONE
	b.	Determined Applications that were Rejected: NONE

9.	Matters for discussion:	
	a. Allotments Update To receive a verbal update.	Cllr Brown
	b. EV Charging Points at Village Hall To consider a request for expressions of interest in EV Charging Points from West Suffolk Council.	Cllr Harvey-Evers
	c. Monthly Play Park Inspection Reports To receive the Monthly Play Park Inspection Reports for January 2024: <ul style="list-style-type: none"> i. Pocket Park ii. Skate Park iii. Village Hall 	Cllr Smith
	d. Village Green Lease & Fencing To review 4 quotations received for fencing the village green and to agree supplier. <ul style="list-style-type: none"> i. Williams Fencing ii. BW Fencing iii. GKW Groundworks iv. BM Fencing To discuss and agree the work required so that permission can be sought prior to the lease being signed. For example, remove trees and shrubs, erect a shed if required, install paths, benches and or signs.	Cllr Harvey-Evers
	e. Table Tennis Tables To consider an enquiry from a Stanton resident regarding the purchase of one of the table tennis tables.	Cllr Smith
	f. Revised Grant Application To consider a revised Grant Application from All Saints Stanton Parochial Church Council.	Cllr Thorndyke
	g. Cemetery Rules and Charges To clarify the council's position regarding a preferred grave digger and to add new fees for additional inscriptions to memorials.	Cllr Brown
	h. Grass Cutting Contract To review and update, if necessary, the specifications for the Grass Cutting Contract Tender for 2024-26. To approve the Tender timetable (to follow).	Cllr Brown

10.	Accounts: <ul style="list-style-type: none"> • to receive Finance Report as at 31 January 2024 • to approve payments as scheduled (Chairman to sign). 	
11.	Correspondence received:	
	a. Invitation to attend Chairman of West Suffolk Council's Charity Concert.	
	b. Email from David Sutherland regarding Housing Needs Assessment (and response from Cllr Thorndyke)	
	c. Email from Scott Buck regarding parish council support of improved road access and parking at Stanton Community Primary School (and response from Clerk).	
	d. Email request from Stanton Surgery for staff to use VH car park whilst resurfacing of the surgery car park takes place – week commencing 19 February (and response from Clerk).	
12.	Questions to the Chairman. To consider any questions to the Chairman and whether items should be added to future agendas. The deadline for submitting agenda items to the Clerk is Thursday 7 March 2024 .	
13.	Date of next meetings. To confirm the next scheduled Parish Council meeting on Thursday 14 March 2024 at 7pm .	

Signed: *Fiona Osman*
Clerk to Stanton Parish Council

Date: 4 February 2024

Attachments:

Agenda item	Details
2	Minutes – 11 January 2024
5	Clerk's Report – 31 January 2024
7	Asset Register
9	<ul style="list-style-type: none"> b. Email re EV Charging Points c. <ul style="list-style-type: none"> i – Stanton Pocket Park – monthly report for Jan 23 ii – Stanton Skate Park – monthly report for Jan 23 iii – Stanton Village Hall – monthly report for Jan 23 d. <ul style="list-style-type: none"> i – Williams Fencing quotation ii – BW Fencing quotation iii – GKW Groundworks quotation iv – BM Fencing quotation e. Email re Table Tennis Table f. Revised Grant Application from Parochial Church Council of Stanton g. Grass Cutting Specification 2024-26 and Maps 1-9
10.	Finance Report – 31 January 2024