



STANTON PARISH COUNCIL

Clerk to the Council: - Fiona Osman
Tel: - 07729 731128
Email stantonparishcouncil@gmail.com

Chair – Jim Thorndyke

Vice Chair – Charlie Harvey-Evers

NOTICE IS HEREBY GIVEN THAT THE NEXT MEETING OF THE PARISH COUNCIL WILL BE HELD ON

THURSDAY 12 OCTOBER 2023 at 7pm at Stanton Village Hall

Councillors are summoned to attend.

AGENDA

- 1. Roll Call and Apologies:** To receive and consider acceptance of apologies for absence.
- 2. To consider and approve minutes of previous meeting:** 7 September 2023 (attached)
- 3. Public Forum:** The public are invited to address the Council. The period of time designated for public participation at a meeting shall not exceed 15 minutes (unless directed by the chairman of the meeting). A member of the public shall not speak for more than 5 minutes.
- 4. Reports from:**
 - a. District Councillor Jim Thorndyke
 - b. Suffolk County Councillor Joanna Spicer
- 5. Clerk's Report** (attached)
- 6. Declarations of Interest:** To declare any interest in remaining items on the agenda.
- 7. Statutory Business/Governance:**
 - a. **Action Plan**
To review progress and update the Action Plan as necessary.
- 8. Planning applications:**
 - a. **New Applications**

i. DC/23/1430/FUL – Doctors Surgery, 10 The Chase	Planning application - installation of in-wall prescription medication vending point
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ii.	DC/23/1461/TPO – Berkeley Leisure, Shepherds Grove Park	<u>TPO 248(1997) tree preservation order - a. one Holly (T1 on plan) fell b. one Norway spruce (G1 on plan) and one Ash (T2 on plan) crown lift to 3.5 metres above ground level c. one Norway Spruce (G1 on plan) crown lift to five metres above ground level d. one Cherry (T3 on plan) crown lift to two metres above ground level e. one Oak (T4 on plan) overall crown reduction by up to one metre f. one Oak (T5 on plan) remove epicormic growth up to 5 metres above ground level and crown lift over roof to give up to two metres clearance</u>
iii.	DC/22/2190/HYB – Land at Shepherds Grove, Bury Road	<u>Hybrid planning application - (A) (i) Full application on 27.56 ha of the site for the storage, distribution and processing of accident damaged and non-damaged motor vehicles, together with the construction of ancillary buildings (B8 Use Class), perimeter fencing and landscaping works (ii) Full application for a new roundabout/road and additional landscaping on circa 5.37 ha of the application site - (B) (i) Outline application for the construction of buildings for commercial/roadside uses (Use Classes B2, B8, C1, E (excluding E(a)), and a hot food takeaway and pub/restaurant) on circa 2.7 ha of the application site (Plots A, B and C) with all matters reserved except for access (ii) Outline application for the construction of building(s) for general employment uses (Use Classes B2, B8 and E(g)) on circa 1.37ha of the application site (Plot D) with all matters reserved except for access.</u>
iv.	DC/23/1538/TPO – Dunham House, Duke Street	<u>TPO 185 (1993) tree preservation order - one Beech (red on plan T1 on order) overall crown reduction by up to two metres</u>
v.	DC/23/1512/TCA – Foundry House, Old Bury Road	<u>Trees in a conservation area notification - one Walnut (T1 on plan) crown reduction to reduce height by 3 metres and lateral spread by 3 metres; one Apple (T2 on plan) crown reduction to reduce height by 1 metre and the lateral spread by 2 metres; one Eucalyptus (T3 on plan) fell</u>
vi.	DC/23/1443/OUT – Former Stanton Community Primary School, Bury Lane	<u>Outline Planning Application (Means of Access to be considered)- seven dwellings</u>
vii.	DC/23/1585/TCA – Oak House, The Street	<u>Trees in a conservation area notification - one Oak (T1 on plan) removal of overhang to boundary line</u>
viii.	DC/23/1631/TCA – Church View, Old Bury Road	<u>Trees in a conservation area notification - conifer hedge (marked on plan) reduce height by up to 1.5 metres</u>
ix.	DC/22/0445/FUL – Land East of Firsfield, Bowbeck, Bardwell	<u>Planning application - ground-mounted photovoltaic solar arrays together with substations, inverter/transformer stations, grid connection infrastructure, grid cable route, site accesses, access gates, internal access tracks, security measures, storage compound, and ancillary infrastructure, landscaping and biodiversity enhancements</u>

	Amended traffic construction route
x. DC/23/1154/OUT – Shepherds Grove Industrial Estate East, Summer Road	<u>Outline Planning Application (means of access to be considered) for demolition of existing buildings and structures to provide new employment floorspace (Classes E(g)(iii), B2 and B8) including vehicular access with all other matters reserved</u>

b. Determined Applications that were Rejected:

NONE

9. Matters for discussion:

- a. Firework Display Cllr Harvey-Evers
To consider the arrangements for the Firework Display to be held on Saturday 4 November and to approve the Firework Display – Event Safety Plan (attached)

To approve the Firework Display - Event Safety Plan

- b. Play Area – Cllr Smith
To consider the inspection reports for the Play Areas (attached) and identify if any action is required:
- i. Pocket Park
 - ii. Skate Park
 - iii. Village Hall

- c. Routine Inspection Training for Play Areas Cllr Smith
To consider the attached flyer and email regarding a Routine Inspector training course.

- d. Janitor – Job Outline & Costing
To consider the following documents attached:
- i. Job outline and Costing – Janitor for Toilets & Car Park – to agree the details
 - ii. Salary Scales is attached for reference
 - iii. Village Maintenance Budget is attached for reference.

To approve the Job Outline for the role of Janitor and to approve recruitment for the role.

- e. Consultation response to Parking issues on The Chase Cllr Frizzell
To consider the report (attached) detailing the responses received to the proposal of having double yellow lines on The Chase to alleviate parking and traffic concerns.

To consider if any and what action could be taken in relation to the summary on page 11 of the report.

- f. Traffic Issues within Stanton Cllr Burdett
To consider and update the table of traffic issues/concerns (attached) and to identify if there are any immediate actions that can be taken.

To approve a working party to discuss further and report back to the Parish Council with any recommendations.

g. Christmas Tree Lighting.

This event, to be held on 1 December 2023, is included in the approved Action Plan (already considered at Agenda Item 7a).

Cllr Harvey-
Evers (on
behalf of Cllr
Brown)

To approve a budget of £500 for the Christmas Tree Lighting event.

h. Stanton Football Club – installation of container

Cllr Smith

To consider the request by Stanton Football Club for the installation of a container.

i. Parish Clerk – Probation Review Meeting

Cllr Harvey-
Evers

A verbal report from the Personnel Working Party on the Probation Review Meeting.

10. Accounts:

- **to receive Finance Report as at 30 September 2023**
- **to approve a transfer of £20k from the Business Account to the Treasurer's Account**
- **to approve payments as scheduled (Chairman to sign).**

11. Correspondence received:

- Quiet Lanes Suffolk Project – current project to close 31 October. Includes link to documents – these have been saved.
- SARS – latest report and covering letter on the work of SARS.
- Review of Polling Districts and Polling Places – no changes proposed for Stanton – but electorate is currently 2,232 – to be monitored by West Suffolk Council as maximum electorate for a single polling station is 2,500.
- Green Ixworth – copy of response to Equation planning application
- Notification of road closure 19-21 October in Roydon parish (near Diss). Alternative route is along A143.
- West Suffolk Council – Parks Team – update on tree enquiry from 16 Sep 22

12. Questions to the Chairman.

To consider any questions to the Chairman and whether items should be added to future agendas.

13. Date of next meeting.

To confirm the next scheduled Parish Council meeting on **Thursday 9 November 2023 at 7pm.**

Signed: *Fiona Osman*
Clerk to Stanton Parish Council
Date: 6 October 2023

Attachments:

Agenda item	Details
2	Minutes from 7 September 2023
5	Clerk's Report – 30 September 2023
7	a. Action Plan
9	a. Firework Display Event Safety Plan
	b. Play Area Inspection Reports for 4 September 2023
	i. Pocket Park
	ii. Skate Park
	iii. Village Hall
	c. Play Area Inspection Training – email and flyer
	d. i. Job Outline and Costing – Janitor for Toilets & Car Park
	ii. Salary Scales
	iii. Village Maintenance Budget
	e. Report of Parking Issues in The Chase
	f. Table of Traffic Issues in Stanton
10	Finance Report – 30 September 2023
11	a. Quiet Lanes Suffolk Project
	b. SARS
	c. Review of Polling Districts and Polling Places
	d. Green Ixworth email
	e. Notification of road closure – Roydon parish
	f. West Suffolk Council Parks Team – tree enquiry update