



STANTON PARISH COUNCIL

Clerk to the Council: - Fiona Osman
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Chair – Jim Thorndyke

Vice Chair – Charlie Harvey-Evers

NOTICE IS HEREBY GIVEN THAT THE NEXT MEETING OF THE PARISH COUNCIL WILL BE HELD ON

THURSDAY 7 SEPTEMBER 2023 at 7pm at Stanton Village Hall

Councillors are summoned to attend.

AGENDA

- 1. Roll Call and Apologies:** To receive and consider acceptance of apologies for absence.
- 2. To consider and approve minutes of previous meeting:** 10 August 2023 (attached)
- 3. Public Forum:** The public are invited to address the Council. The period of time designated for public participation at a meeting shall not exceed 15 minutes (unless directed by the chairman of the meeting). A member of the public shall not speak for more than 5 minutes.
- 4. Reports from:**
 - a. District Councillor Jim Thorndyke
 - b. Suffolk County Councillor Joanna Spicer
- 5. Clerk's Report** (attached)
- 6. Declarations of Interest:** To declare any interest in remaining items on the agenda.
- 7. Statutory Business/Governance:**
 - a. External Audit of Annual Governance and Accountability Return (attached)
- 8. Planning applications:**
 - a. **New Applications**

DC/23/1101/ADV – The Co-operative, Hepworth Road,

[Application for advertisement consent - a. one internally illuminated fascia sign b. two non-illuminated window graphics 3. one non-illuminated customer board d. one internally illuminated totem](#)

DC/23/1154/OUT – Shepherds Grove Industrial Estate East, Summer Road	<u>Outline Planning Application (means of access to be considered) for demolition of existing buildings and structures to provide new employment floorspace (Classes E(g)(iii), B2 and B8) including vehicular access with all other matters reserved</u>
DC/23/0783/VAR – Doctor's Hall, Bury Lane	<u>Planning application - application to vary conditions 2 (approved plans), 4 (insulation details) and 6 (breeding bitch numbers) of DC/17/1652/FUL for the material change in the use of the land from paddock to the breeding and keeping of dogs comprising the following: (a) 2.1 metre high close boarded timber fence and concrete post; (b) car parking area; (c) 2no. dog kennels and (d) 1no. stable block</u>
DC/23/1337/TPO – Berkeley Leisure, Shepherds Grove	<u>TPO 130 (1989) tree preservation order - one Ash (T22 on plan, within A1 on order) crown lift to 4.5 metres above ground level;</u> <u>TPO 248 (1997) tree preservation order - one Field maple (T2 on plan, within A1 on order) one Hawthorn (T6 on plan, within A1 on order) two Elm (T3 and T4 on plan, within A1 on order) fell; two Oak (T5 and T20 on plan, within A1 on order) remove epicormic growth up to first true branch; one Silver birch (T9 on plan, within A1 on order) one Larch (T10 on plan, within A1 on order) crown lift by up to four metres above ground level; two Oak (T8 and T24 on plan, within A1 on order) crown lift by up to two metres over roof of dwelling; one Sycamore (T1 on plan, within A1 on order) crown lift by up to two metres over office building; one Oak (T11 on plan, within A1 on order) crown lift to four metres above ground level over road side only; one Ash (T19 on plan, within A1 on order) crown lift to four metres above ground level; one Oak (T23 on plan, within A1 on order) remove epicormic growth up to first true branch and crown lift by up to two metres over roof of dwelling; one Conifer (T12 on plan, within A1 on order) removal of two branches and reduce five branches by up to 0.75 metres on eastern aspect; one Silver Maple (T13 on plan, within A1 on order) lateral crown reduction by up to 0.5 metres back to boundary line</u>
DC/23/1340/TPO – Willow House, Duke Street	<u>TPO 185 (1993) tree preservation order - one Beech (T1 on plan, T2 on order) reduce crown by up to 2 metres all round</u>
DC/23/1353/HH – 5 Shetlands	<u>Householder planning application - a. single storey front link extension b. garage c. conversion of existing garage to workshop d. single storey rear extension</u>
DC/23/1411/TCA – Whispers, Wyken Road	<u>Trees in a conservation area notification - one Leylandi (T1 on plan) one Thuja (T2 on plan) fell</u>

b. Determined Applications:

Reference	Address	PC Decision	West Suffolk Decision	Decision date
DC/23/0985/TPO	Shepherds Grove Park	No objections	Approved	15 Aug 23
DC/23/1090/TPO	And So to Grow, Upthorpe Wood	No objections	Approved	14 Aug 23
DC/23/0950/FUL	George Hill Veterinary Centre, Chare Road, Stanton	No objections	Approved	21 Aug 23

9. Matters for discussion:

a. Firework Display

Cllr Harvey-Evers

- i. To consider the Budget Sales and Expenses (attached) and **agree the ticket price as per the Sales and Expenses document**
- ii. To consider options for a Card Payment machine (details attached) and **agree action.**
- iii. **To confirm the approval of the purchase of fireworks from Fantastic Fireworks considered at the May 2023 parish council meeting (invoice attached)**

b. Play Area – to receive and note Play Area Inspection Reports (all attached) following inspection on 11 July 2023:

Cllr McDonald

- i. Pocket Park
- ii. Skate Park
- iii. Village Hall

All are low risk and therefore **no further action is required.**

- iv. Damage to Village Hall Play Area Matting - Following damage to the Village Hall play area that occurred after the above inspections, a repair is necessary and a quote has been received from IA Play Solution (attached). The company charges a minimum fee of £1500.

To approve quotation from IA Play Solution for repair to Village Hall Play Area.

c. Outside Toilet at Village Hall – to discuss recent vandalism and consider options:

Cllr Thorndyke

- i. Keep toilets permanently locked.
- ii. Unlock toilets in the morning and lock in evening (Street Cleaner)
- iii. Provide key to organisations using Recreation Ground
- iv. Install a key safe on the wall of the toilets and provide code to organisations using Recreation Ground.
- v. Any other options suggested by councillors.

To agree option for management of outside toilet at Village Hall.

- d. CCTV at Village Hall and Recreation Ground – to review the management of CCTV at the Village Hall and Recreation Ground
- e. Upkeep of 5-a-side pitch and tennis courts – to discuss the state of the 5-a-side football pitch and tennis courts and surrounding fencing. Cllr Wright

To agree for the Clerk to obtain quotes for maintenance work to be done to the 5-a- side pitch and tennis courts.

- f. Methodist Church to be repurposed for community use Cllr Frost
- g. Options that could be taken to improve the safety of pedestrians around the Shepherds Grove area. Cllr Burdett

10. Accounts: to receive Finance Report as at 31 August 2023 and approve payments as scheduled.

11. Correspondence received:

- a. Suffolk County Council – Highways – grit bins are due to be replenished soon (attached).
- b. Resident sent 2 photos of parking outside Stanton Surgery; one on the corner of the junction and one blocking a path with dropped kerb (attached).

Signed: **Fiona Osman**
Clerk to Stanton Parish Council
Date: 1 September 2023

Date of next scheduled Parish Council meeting: Thursday 12 October 2023

Attachments:

Agenda item	Details
2	Minutes from 10 August 2023
5	Clerk's Report – 31 August 2023
7	a. Response to External Audit of Annual Governance and Accountability Return
9	a. <ul style="list-style-type: none">i. Firework Display - Budget Sales and Expensesii. Card Payment optionsiii. Fantastic Fireworks invoice
	b. Play Area Inspection Reports <ul style="list-style-type: none">i. Pocket Parkii. Skate Parkiii. Village Halliv. Quotation for repair from IA Play Solution
10	Finance Report – 31 August 2023
11	a. SCC Highways – Grit Bins
	b. Parking near Stanton Surgery - photos