



STANTON PARISH COUNCIL

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Chair – Jim Thorndyke

Minutes of the Meeting of Stanton Parish Council held on 10 August 2023 at Stanton Village Hall.

38. Roll Call & Apologies

Present were Councillors:

Dee Burdett, John Frizzell, Charlie Harvey-Evers, Lorraine Frost, Barry McDonald, Phil Smith, and Jim Thorndyke (**Chair**).

Apologies for absence were received from Councillors Brian Brown, Martin Scowcroft and Suffolk County Councillor Joanna Spicer.

39. Minutes

The minutes of the meeting held on 13 July 2023 were confirmed as a correct record and were signed by the Chair.

40. Public Forum

4 members of the public were present.

A resident reported that hedgerows in Potters Lane were overgrown. The parish council confirmed that no cutting back of hedgerows could be undertaken until September.

A resident reported that 2 trees at the bottom of School Close next to the sub-station were overgrown and pedestrians were having to walk in the road to get passed them.

41. a. District Councillor Thorndyke report:

- Progress was being made with the Local Plan. A final meeting was due to be held before the plan was updated.
- It was likely that the planning application for Bloor Homes would be submitted next year.
- The application for Copart was anticipated to go to Development Control Committee in September or October. A representative from Stanton PC would be invited to attend and address the meeting.
- The consultation on transport for the Bloor development was active. Councillors and local residents are to be encouraged to respond and submit their views.
- There was no progress on the planning application for change of use at Doctors Hall, Bury Lane.
- Grass Cutting – rather than have a set date to start contract on, this should be based on how long grass is.

County Councillor Spicer report – Suffolk County Councillor had sent her apologies to the meeting and had nothing to report.

42. Clerk's Report

The Clerk's Report had been circulated with the agenda.

Councillors agreed to the quote to repair the Jubilee Bench at George Hill for £278.21.

The Clerk would instruct the contractor to carry out the repair.

43. Declarations of Interest

There were no declarations of interest.

44. Statutory Business/Governance

- a. Three applications for co-option to the vacant seat of Councillor had been received, and two of the candidates were present. The parish council invited each candidate to address the council.

The councillors resolved to ask members of the public to leave the meeting, while the applications were discussed. Councillors wrote the name of their chosen candidate on a piece of paper and the votes were counted.

The public were asked to return to the meeting and the successful candidate was announced. Martin Wright was then invited to sign the Acceptance of Office and join the meeting.

Martin Wright was co-opted as Councillor to Stanton Parish Council.

- b. The Areas of Responsibility was discussed, and the Clerk would circulate the revised list to all councillors after the meeting before publishing on the website.
- c. The Action Plan was updated and is **attached as Annex A** to these minutes. The plan will be reviewed quarterly.

45. Planning Applications

a. New Applications

| | | |
|---|--|---------------------------------------|
| DC/23/1090/TPO And Sow To Grow Upthorpe Wood Stanton Suffolk IP31 2FH | Tree preservation order - three mixed species (T1, T2, T3 on plan, A1 on order) fell; five mixed species (T4-T8 on plan, A1 on order) pollard where appropriate and prune Ash die back affected branches | No objections |
| DC/19/2481/OUT Land East of Bury Road, Stanton | Outline Planning Application: Provision of up to 220 dwellings (including affordable dwellings and ten Self Build / Custom Build plots) together with changing rooms' site, public open space, allotments, public car parking, general landscaping, biodiversity / ecology areas, sustainable drainage, vehicle access and cycle / pedestrian access and associated infrastructure. (All matters Reserved except for means of access). | Object (see Minute 46 a below) |

| | | |
|---|--|---|
| DC/23/0472/HH (Re-consultation) 8 Church Close, Stanton | Householder planning application - a. three dormers to front elevation (following removal of shed dormer) b. change flat roof to pitched on front porch c. cladding of the front, side and rear elevations of the existing property | No objections |
| DC/23/1227/TPO Berkeley Homes, Shepherds Grove Park | Tree preservation order - one Willow (T1 on plan, A1 on order) re pollard to previous points by removing approximately 3 linear metre growth; one Eucalyptus (T2 on plan, A1 on order) fell; one Silver birch (T3 on plan, A1 on order) crown reduction to lateral spread to give a 1 metre clearance to homes on both sides of the tree; one Prunus (T4 on plan, A1 on order) crown reduce lateral spread to give a 1 metre clearance to home; one Conifer (T5 on plan, A1 on order) crown reduction to side to give 0.5m clearance | No objections but requested that replacement trees are planted elsewhere on site |

| b. Determined Applications | | | | |
|-----------------------------------|---|---------------|-----------------------|---------------|
| Reference | Address | PC Decision | West Suffolk Decision | Decision Date |
| DC/23/0831/TCA | Greenbanks The Street Stanton IP31 2DQ | No objections | Approved | 6 Jul 23 |
| DC/23/0749/HH | 6 Sturgeon Way, Stanton, Suffolk IP31 2ED | No objections | Approved | 7 Jul 23 |
| DC/23/0897/TCA | 7 The Knowle, Stanton, Suffolk IP31 2AF | No objections | Approved | 14 Jul 23 |
| DC/23/0947/HH | 15 Honeymeade Close, Stanton | No objections | Approved | 1 Aug 23 |
| DC/23/1027/TCA | Oak House The Street | No objections | Approved | 1 Aug 23 |

46.

Matters for discussion

- a. **Planning Application for land east of Bury Road, Stanton.** To review the Technical Note 07 – Summary of Highway Discussions and agree on the response to be made by Stanton Parish Council

Object – 7 councillors voted against and 2 for

The following concerns were raised:

- 1 - The Parish Council did not feel that the Transport proposals adequately alleviated the concerns that had been raised in previous consultation responses.
- 2 - The doctor's surgery is at capacity and there are already parking issues in the surrounding area caused by people attending the surgery. It is also believed the surgery are struggling to employ sufficient staff. These problems would only increase with the addition of 220 new families in the parish.
- 3 - Although the school has room to expand on the site of the old middle school, it is believed that they also have problems employing sufficient staff to enable this to happen.

b. West Suffolk Emerging Local Plan

The Chairman confirmed that a response was made to West Suffolk Council by 31 July 2023. The views expressed made it clear that the site of Barningham Road for any future development was not considered suitable and therefore should be discounted.

c. Village Maintenance - repairs to drain cover at Village Hall and trimming hedges in Potters Lane.

Work on hedgerows could not begin until September.

The Clerk would seek a quote for the repair of the drain cover and would agree to the repair if the cost was below the £300 threshold.

d. Memorial bench for Cemetery

Cllr Frizzell presented this report which sought agreement for a memorial bench to be purchased on behalf of a resident to be placed along the hedge line overlooking the cremation plots.

It was agreed that the proposed memorial bench could be purchased and a invoice raised for the full amount to the resident.

e. Cemetery Rules and Fees

Cllr Frizzell had added an uplift of around 10% to the Cemetery fees but confirmed that we were level or below fees charged by other local parish cemeteries.

The Exclusive Right of Burial is for a set time of 50 years, and an additional fee to increase the length of time for the Exclusive Right of Burial had been added at a cost of £10 for 10 years.

There was currently no charge for any child up to 12 years of age. Councillors agreed to increase the age limit so that there would be no charge for any child under 18 years of age.

The Cemetery Rules and Fees document had been made clearer and easier to understand.

It was agreed that the new Fees & Charges would commence on 1 September 2023. There would be no charge for a child under 18 years of age. A new fee would be added for extending the Exclusive Right of Burial by 10 years at a cost of £10 per 10 years.

f. State of footpaths and hedges by windmill and towards Shepherds Grove Park

Cllr Frost raised her concern about the state of footpaths and hedges by the windmill and towards Shepherds Grove Park. In some places the paths were so overgrown that it necessitated walking in the road which had a 60mph limit. These had been reported to SCC.

Cllr Frost would provide details of the report to the Clerk who would take this up with SCC.

g. SIDS update

Cllr Harvey-Evers confirmed that the SIDs were now ready for positioning and asked for volunteers to help with this. Cllrs Burdett and Frost offered to help. Cllrs were reminded to take all necessary precautions to remain safe such as wearing Hi Vis jackets and having one person watching traffic.

h. Additional inscription for memorial headstone.

The wording for the additional inscription was approved.

47. Accounts

a. Cleared transactions since last meeting

| | |
|------------------|-----------|
| Cleared receipts | £77.63 |
| Cleared payments | £2,934.95 |

b. Bank Reconciliation

This was received and signed by the Chair of Finance Committee.

| | |
|-----------------------------|-------------|
| Balance per Bank Statements | £117,041.60 |
| Unpresented payments | NIL |
| Unpresented receipts | NIL |
| Adjusted Bank Balance | £117,041.60 |

c. Authorisation of Payments – The following payments were authorised:-

| | |
|---------------------------------------|-----------|
| Salaries (all) | £1,507.65 |
| Metal Plaques & Stakes for cemetery | £28.99 |
| Ryman - Laid Paper for Deeds | £17.94 |
| Viking – stationery | £36.85 |
| Barriers Direct – post for VH | £104.08 |
| Phone/Broadband for Jul | £10.00 |
| HCL Clamping (Jubilee Clips for SIDs) | £168.30 |
| Nothing but Padlocks (SIDs) | £82.02 |

The Chairman signed the Schedule of Payments as listed above.

d. Budget v Actual Spend

| | Annual Budget | 1st quarter Actual |
|--------------------|----------------------|--------------------------------------|
| Income | £73,710 | £73,403 |
| Expenditure | £77,710 | £32,857 |

48. Correspondence

- a. Annual Canvass of Electors** – the Clerk explained that West Suffolk Council would be starting to conduct their annual canvass of electors. This is mostly done online but if no response is received, a canvasser may call on residents at their homes.
- b. Free loan of home heat-loss camera** – this scheme would be publicised in The Stanton Steamer.

49. The next meeting is on Thursday 7 September 2023 at 7pm.

50. Meeting concluded at 9.00 pm

Signed by:

Chairman: _____

Date: _____