



STANTON PARISH COUNCIL

Clerk to the Council: - Mrs Amanda Wray, Mill View, Duke Street, Stanton, Suffolk IP31 2AB
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Chair – Francis Hart

Vice Chair – Phil Smith

Minutes of the Meeting of Stanton Parish Council held on 13 April 2023 at Stanton Village Hall.

AGENDA

1. Roll call and apologies for absence

Present – Cllrs P Smith (Vice Chair), B Brown, B McDonald, J Frizzell, C Harvey-Evers, DCllr J Thorndyke.

Apologies for absence accepted – Cllrs F J Hart (Chair), Cllr Frost due to arrive late.

2. The minutes of previous meeting – 9 March 2023 were approved

3. Public Forum:

7 members of the public were present

Resident enquired as to what Coronation plans had been made.
Cllr Frost is organising this and so was deferred until her arrival.

Resident enquired as to when we last completed a housing needs survey in Stanton.
D Cllr Thorndyke thought that last one may have been in 1997.

C Cllr Spicer and Cllr Frost arrived

Resident asked if 20mph speed limit has been considered within the Village and a weight limit of vehicles.
C Cllr Spicer mentioned that if relief road went ahead the Developer has a condition to pay for the weight limit.

Cllr P Smith thanked resident for good points made and comments were noted.

4 .Report from:

a. D Cllr J Thorndyke

- Rose and Crown planning application was granted.
- Only 3 Parish Councils out of 86 are having an election of Councillors.
- New Councillors take office from 9 May 2023.
- Expenses forms need to be completed by Councillors for election expenses even if that is nil.

b. SC Cllr J Spicer

- Congratulated DC Thorndyke on his re-election as District Councillor
- Recently visited Sow to Grow at Upthorpe and would like to reopen communication. Very impressed with the transformation and suggested an evening visit for the PC in the summer.
- Grundle works have been chased and will be chased again. Noted steps at far end are clogged up and are slippery and uneven.

For all the latest news from West Suffolk – go to <https://www.westsuffolk.gov.uk/news/>

5. **Clerk's Report:** No questions.
6. **Declarations of Interest:** None
7. **Planning applications** – can be viewed at
<https://www.westsuffolk.gov.uk/planning/vieworcommentonplanningapplications.cfm>

New Applications –

- 7a - No objections
- 7b - Support
- 7c – No objections

Memorial approved

7b. Determined Applications

Reference	Address	PC Decision	West Suffolk Decision	Decision date
DC/22/2000/FUL	Land at Mill House and Mill Cottage, Old Bury Road	No Objections	Granted	15/03/23
DC/23/0119/TPO	Berkeley Leisure, Shepherds Grove	Expired before meeting	Granted	28/02/23
DC/23/0170/TPO	9 Woodlands Way	No comment	Granted	15/03/23

8.

- a. Stanton Football Club proposal – Cllrs met representatives of Stanton FC and compromise was made that satisfied the Cllrs regarding the location of the pitches. Parish Council in agreement that they have supported Stanton FC in their endeavours and wished to continue a harmonious relationship.
- b. Community Recognition Award nominations – 4 nominations were presented and three were accepted with a majority vote. These will be presented at the Annual Parish Meeting on 20 April 2023. **Action:** Clerk to contact winners and invite them to the meeting to collect their award.
- c. Snowdrop planting – following resident correspondence it was decided that unless someone comes forward to implement the proposed initiative the Parish Council is unable to take this further.
- d. It was confirmed that no cutting will take place by the contractor at George Hill until October.
- e. Governance policies and Asset register not been reviewed by all Councillors. To be discussed again at May meeting. The new speed indicator devices agreed to be purchased at the last meeting will need to be added to asset register. Cllr Harvey-Evers has a cost in principle which is £1700 more than agreed at last meeting bringing total to £6450 plus vat. Cllrs agreed this was acceptable. CCllr Spicer has agreed to contribute £1500 **Action:** Clerk to send formal letter requesting the funding.
- f. Cllr Frost confirmed that she has requested help online to help organise a Coronation event but no one had responded. The Coronation has not had the lead time we had for the Jubilee. £500 has been budgeted for the event and C Cllr Spicer agreed to contribute £500. The Village Hall has been booked for the event. Parish Council issued mugs to Stanton school children for Jubilee and hoped to do the same for Coronation. Cllrs were reminded of financial regulations and process that must be followed. **Action:** Three quotes to be obtained for mugs and discussed and agreed at the Annual Parish Meeting.
- g. Cllr Brown noted that there had been further criminal damage at the allotments and proposed the purchase of three nature camera's at £39 each. Voted and agreed all in favour. **Action:** Cllr Brown - To send details of camera's to order to Clerk.
- h. Cllr Brown wished to defer this item as no development at the moment. It was noted that the traffic report was undertaken during Covid and should be requested to be done again. **Action:** Clerk to add to next agenda.
- i. All agreed Street Cleaner is doing an excellent job and Village looks tidy. Proposed an extra 3 hours a week as longer routes took much longer than 2 hours a day. 5 additional hours a week was proposed and agreed. **Clerk :** To inform Street Cleaner and new hours to commence from 1 May 2023.

- j. New Clerk contracted to work 55 hours a month but has been working longer hours with training and taking on the new role. 16.5 additional hours worked from Jan – March. Agreed to pay Clerk for these additional hours and recognised that additional hours are likely to be worked whilst role is being learned.
- k. Gate at Shepherds Grove was knocked down and sign was stolen. Gate has been replaced but sign is still missing. Cllr Spicer will contribute £500 towards the cost of the gate and sign.
Action: Clerk to obtain quote for new sign and liaise with Cllr Spicer.
- l. Parking review - Double yellow lines recommended at Doctors Surgery. Cllr Smith proposed to pursue implementation. Agreed. **Action:** Cllr Smith to proceed to next stage.
- m. Village Green update – Area has been agreed. **Action** – Cllr Smith to email Clerk and Councillors the lease to be agreed at next meeting. **Action** – Clerk to add the lease agreement to May agenda.

- 9.a. Bank reconciliation as at 31 March 2023 was approved. Current balance £ 73965.78
- b. To approve and authorise the accounts as below. (General Power of Competence applies).

PAYMENTS	Minute/cost code	Description	Net	VAT	Total
Salaries Various	02 01	Various			1173.68
B M Fencing	03 28	Picket Fence			255.00
A Wray	02 03	Internet Contribution			15.49
Westcotec	03 28	SIDS Batteries	259.50	51.90	311.40
Suffolk Cloud		Website Host			120.00
M&TJ's		Hedge cutting	412.50	82.50	456.00
Viking	02 02	Printer Ink		5.35	32.12
Viking	02 02	Printer Ink		6.46	38.74
SWAGG	S137	Donation			350.00
RECEIPTS					0.00
EDF Energy					150.00
HMRC VAT					271.36
INTEREST					36.20
SUFFOLK COUNTY COUNCIL		Quiet lane contribution			250.00

10. Correspondence

- a. 5 a side football tournament proposal for 20th May 2023 – agreed.
- b. Charity match day/family event on 27th May 2023 – approved subject to providing a risk assessment to Parish Council and them being responsible for clearing up after the event.
- c. Resident correspondence noted.
- d. S137 thank you SWWAG noted.
- e. Resident correspondence noted – plans in place with speed cameras being purchased.
- f. Thank you from Bowls Club – noted.
- g. Resident correspondence – noted
- h. Funding request – noted
- i. Resident correspondence noted
- j. Noted.

11. Playground inspection report – noted.

Meeting concluded at 9pm

Minutes signed as correct