



## STANTON PARISH COUNCIL

Clerk to the Council: - Mrs Joy Hart, Sucrerie, Old Bury Road, Stanton, Suffolk IP31 2BX  
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**Chair – Francis Hart**

**Vice Chair – Barbara Smithson**

### Minutes of the Meeting of Stanton Parish Council held on 12 November 2020 at 7pm by Zoom Conference.

#### AGENDA

##### 1. Roll Call and Apologies for absence:

**Present** – Cllr Hart (Chair) Cllr Brown, Cllr Frizzell, Cllr Kemp, Cllr Scowcroft, Cllr Shelton, Cllr Smithson (Vice Chair), Cllr Cleland-Smith, Cllr Smith

**Apologies for absence accepted** - Cllr Miller.

**Also present** – DCllr Thorndyke, CCllr Spicer

##### 2. The minutes of the previous meeting on 22 October were proposed for approval by Cllr Frizzell and seconded by Cllr Kemp.

##### 3. Public Forum: The public were invited to join the meeting by notifying the Clerk by email at [stantonparishcouncil@gmail.com](mailto:stantonparishcouncil@gmail.com) if they wished to take part in this meeting and to outline the question they would like to put to the Council in advance.

1 member of the public was present and wanted to observe the meeting.

##### 4. Report from:

###### D Cllr J Thorndyke

- **Civil parking** enforcement is working well with £85,000 in fines issued in October. 937 tickets have been issued in Bury St Edmunds. It is hoped this will reduce.
- **Parish Forum** took place on November 4<sup>th</sup>. 16 members present with discussions on health and emergency planning with a presentation on the current situation with Covid.
- **Community Chest applications.** Last year there were 46, this year there are 62 applications totalling significantly more than the total money available so those that are not successful will be signposted to alternative sources of grants.
- **Help for businesses affected by Covid** – Additional grants of £1334 have been distributed to those who qualify

###### CCllr J Spicer

- Work has been completed on the woody debris dam in the **Grundle**. The Clerk reported having received comments that the top of the new bridge was very muddy. SCllr Spicer will arrange a visit to the area to inspect the works.
- **Rose and Crown Court** is close to being resolved and the outstanding issues completed. This is being closely monitored especially in relation to the dropped kerb issues.
- The donation of land at the old Primary School site to the Village as a **Village Green** is ongoing. Cllr Smith suggested that the actual boundaries of the land need to be agreed so that the developer doesn't start to negotiate more land for housing. CCllr Spicer will try and arrange a Zoom meeting with SCC for the first week of December to agree the way forward.
- The **review of Ward boundaries** has been published with changes to come in from 2025. Stanton will not change.
- There have been a number of meetings between Jaynic and Suffolk County Council in respect of the **Shepherds Grove development**. A planning application has been submitted for

improvements to the road of Grove Lane which will link the new development to the Industrial Estate (This will be considered by Council at the December Parish Council Meeting)

- **COVID** – the County Council has stepped up its support mechanisms again with the ‘Home, but not alone’ emergency phoneline being relaunched.
- The Plans for the **A143 speed limit reduction** have been circulated – suggested that it would be appropriate for a working party of Councillors who have been involved from the beginning to get together and discuss these. There needs to be a statutory consultation with the public and it is hoped that this can be carried out as soon as the plans have been agreed.

Cllr Brown asked that item 9b be brought forward – this was proposed and seconded and there were no objections

Cllr Brown asked CCllr Spicer what could be done in relation to the adoption of the roads on the Mill View development as it was getting very frustrating for residents to try and get the developer to fulfil their contractual obligations. At the present time residents had to pay for the management company Crabtree to carry out maintenance in the area.

After discussion it was agreed that Cllr Brown would draft a letter to be sent to the developer expressing the Councils disappointment that matters could not be resolved. CCllr Spicer will enquire with West Suffolk as to the position with a bond deposited with the original application and as to whether the bond could be used to complete the necessary works.

5. **Clerk’s Report:** The report of the previous months activities was received. There were no queries.
6. **Declarations of Interest:** There were no declarations of interest in remaining items on the Agenda
7. **Planning Applications**
  - a. **New Applications**

DC/20/0675/FUL (Amended) Planning Application - (i) 2no. dwellings (ii) detached triple garage (iii) alterations to existing access | Land Adjacent Roseway Bury Road Stanton Suffolk

**RESPONSE** This application is for two houses in what is a very tight space which will mean that the proposed parking will be very tight. Council felt that the parking offered could be moved to the plot boundary to allow a better turning circle. No amendment has been made to the plans to expand this area and therefore it is considered that this may still be a problem. Exit on to the A143 is in accordance with Highways requirements and therefore the Council has no other objections.

DC/20/1858/TPO | TPO 483(2008) Tree preservation order - Group of Willow (G1 on plan, A1 on order) pollard to one metre above ground level | Ruddocks Engineering Ltd Shepherds Grove Industrial Estate Stanton IP31 2AR

**RESPONSE** There are no objections to this application

b. **Determined Applications –**

*Table 1 Determined applications*

PCM date	Reference	Address	PC decision	West Suffolk decision	Decision date
11/06/20	DC-20-0784-FUL	Doctors Surgery The Chase	Support	Approved	16/10/20
13/08/20	DC-20-1118-VAR	Marlows Home and Garden	No comment made	Approved	13/10/20
08/10/20	DC-20-1524-TPO	Shepherds Grove Park	Support	Approved	04/11/20

8. **Statutory Business/Governance**

- a. The Council received the resignation of Benjamin Gordon as a Parish Councillor. This has been notified to the West Suffolk Council returning Officer and the vacancy advertised on the Website and Facebook in accordance with the Co-option Policy and Local Govt Act legislation
- b. The Draft Protocol for **Public participation at Council Meetings** was proposed, seconded and approved.

- c. An Application for a Memorial for James McKenzie was proposed, seconded and approved.  
*Action – Clerk to advise Monumental Mason and return approval*

## 9. Matters for discussion:

- a. Cllr Shelton submitted a report on the **West Suffolk Plan 2040** having attended a Zoom meeting on behalf of the Parish Council. This is attached at Appendix A.
- b. To update Councillors on an email sent to CCllr Spicer regarding road adoption of Mill View – as above in CCllr Spicer report.
- c. Cllr Brown and Cllr Hart have had a meeting with **allotment holders** on Glassfield Road to discuss possible security improvements including an electric fence, thorny hedgerow planting and the installation of gates to stop access to the field behind the allotments. Further enquiries need to be made in respect of permissions from Wyken Farms and the overall cost of the proposals - to be deferred to December meeting.
- d. Cllr Scowcroft expressed concern that the **post office mail collection times** had been changed without advising the residents. Cllr Hart agreed to make enquiries with the Post Office.
- e. Cllr Scowcroft asked CCllr Spicer whether there had been any response from the MP Matt Hancock in relation to **medical provision in the Village** given that it was likely that the numbers of houses would increase and the current provisions were (according to Stanton Doctors) full and that their extension would not provide any more clinical space.

CCllr Spicer responded that the future of health care in Stanton is high on her agenda and she will continue to work with the CCG in Suffolk to provide sufficient health care for Stanton. She was of the understanding that Ixworth surgery has the ability to take on more patients and has a surgery in Stanton (although they haven't used the facility for some time). She will ask MP Matt Hancock for a virtual meeting in January to discuss this.

- f. Cllr Scowcroft asked that the Parish Council commit to a review of the Multi Sports Area on the Recreation Ground which is far below the standard enjoyed by adjoining villages such as Walsham le Willows. After discussion it was agreed that a steering group be set up from January to move the project forward – this will need input from the residents of the Village as it cannot be done solely by Councillors. A date to be agreed for an initial (Virtual) meeting in January which can be advertised by the Clerk on the notice boards and social media as well as the website
- g. Cllr Smith was concerned about the poor state of some of the footpaths in the Village. After discussion Cllr Smith agreed to prepare an inventory to be submitted to Suffolk CC in due course.

## 10. Accounts

- a. The accounts as below were approved for payment (General Power of Competence applies)
- b. The Bank Account total as at 30 Oct 2020 - £71801.68 was noted
- c. The Annual Budget and Application for Precept for 2021-22 was proposed, seconded and approved. This was signed by the Chair and the Clerk. The application will result in a 0.08% decrease for residents.

*Table 2 List of payments and receipts*

PAYMENTS	£GROSS	£VAT	£NET	WHAT FOR
PWLB	10064.91		10064.91	Loan repayment
Mrs J Hart	8.88		8.88	Postage costs
Mrs J Hart	97.68	16.28	81.40	Printer ink/Antibac spray
Glasdon UK	125.04	20.84	104.20	Refuse sacks
Glasdon UK	224.22	37.37	186.85	Dog waste bin
Mrs J Hart	25.00		25.00	Donation to Zoom Pro
Hillcrest	89.85	14.97	74.88	Winter bedding for village tubs
Cook services	130.00		130.00	Repairs to door - public toilets

<b>Citizens Advice Bureau</b>	150.00		150.00	Section 137 Donation
<b>EAAB</b>	50.00		50.00	Section 137 Donation
<b>Royal British Legion</b>	100.00		100.00	Section 137 Donation
<b>SARS</b>	100.00		100.00	Section 137 Donation
<b>Stanton Bowls Club</b>	1000.00		1000.00	Section 137 Grant - Youth activity
<b>EDF</b>	26.00	1.18	24.82	Electricity - Floodlights (Nov)
<b>Staff Salaries</b>	1189.10		1189.10	Street Cleaner, Litter picker and Clerk
<b>RECEIPTS</b>				
<b>Stanton VH - water refund</b>	272.31			
<b>Lloyds Bank Interest</b>	0.65			
<b>HMRC VAT Q2 20-21</b>	4461.77			

**11. Coronavirus Updates**

- a. The Clerk has circulated updates necessary in light of latest guidance from Government, County and District Councils relating to Covid 19. The Outdoor Gym has been closed with signage and the skate park locked

**12. Correspondence from Borough and County Councils**

- a. Play Area Reports – Oct 2020 – noted – no immediate action required

**13. Correspondence**

- a. No Correspondence received

Minutes signed as correct.....F J Hart (Chair)

There being no further business the meeting finished at 9.10pm

Minutes signed as correct..... F J Hart

## Developing a spatial strategy – Report by Cllr Shelton

There were 24 Suffolk councillors representing their own Parish council at the meeting.

Part One includes a vision for West Suffolk Council (WSC) for the plan period to 2040 and a set of strategic objectives. It also includes a section on types of place and sets out a new draft settlement hierarchy and four options for the distribution of growth:

Part Two sets out issues in West Suffolk that are particularly relevant to our area, as a series of eight topics: Natural and historic environment; Housing; Transport; Retail, leisure and wellbeing; Employment; Rural communities; Climate change; and Horseracing.

Part Three contains sections for those towns, key service centres, local service centres and villages identified in the draft settlement hierarchy in part one of the plan.

Sustainable settlements matrix (parish consultation undertaken October to November 2019)

### Stanton is a Key service centre

#### Part 3 - settlements

Table four: proposed West Suffolk settlement hierarchy

Towns	Key service centres	Local service centres	Type A villages	Type B villages
Brandon	Barrow	Bardwell	Barnham	Bradfield St George
Bury St Edmunds	Clare	Barningham	Barton Mills	Chevington
Haverhill	Ixworth	Beck Row	Chedburgh	Coney Weston
Mildenhall	Kedington	Cavendish	Fornham All Saints	Cowlinge
Newmarket	Lakenheath	Exning	Fornham St Martin	Elveden
	Red Lodge	Great Barton	Freckenham	Eriswell
	Stanton	Great and Little Whelnetham	Great Thurlow with Little Thurlow	Gazeley
		Hopton	Honington and Sapiston	Great Bradley
		Hundon	Horringer	Hargrave
		Moulton	Icklingham	Hawkedon
		Rougham	Ingham	Hepworth
		West Row	Kentford	Holywell Row
		Wickhambrook	Pakenham	Lidgate
			Risby	Lord's Walk
			Stoke by Clare	Market Weston
			Stradishall	Ousden
			Troston	RAF Honington
			Tuddenham	Rede

Stanton is reported as a large village located fourteen kilometres north-east of Bury St Edmunds. The population in 2018 was 2,869 (ONS 2018 mid-year estimate). It is made up of several elements including a smaller housing area to the north of the A143, the Shepherds

Grove mobile home park to the east and the main part of the village immediately to the south of the A143.

It has a good range of services and facilities which serve the resident population and surrounding settlements, these include:

- convenience food shop
- public house
- health centre and GP surgery
- a primary and pre-school
- post office
- petrol filling station
- recreation ground.

### **Housing in the future**

- 16,000 houses scheduled to be built by 2040 That is 800 per year in Suffolk

A number of sites have been submitted to the council by landowners and developers for potential inclusion in the local plan. Included sites in the Strategic Housing and Economic Land Availability Assessment (SHELAA) that lie within or adjacent to the settlement boundary, as these have passed the initial tests of being suitable, available and achievable, and so are more likely to be sites that could be suitable for allocation in the local plan.

*The SHELAA is only a wish list by landowners and developers*

- It is important to note that at this stage these sites **have not** been selected as preferred sites for development, but WSC are seeking views on them to assist with the preparation of the next draft of the plan, where decisions will be made on which, if any, sites would be suitable for allocation.
- What are your thoughts on the sites submitted for your town or village?
- The idea is to accommodate what the village wants.
- Not to impose development where it is not wanted.
- So far 13,400 are in the pipeline, 2600 still to be allocated.
- The representatives were unable to answer the question about how to ensure sufficient infrastructure to suppose future development.

The local plan can be viewed on the following link:

<https://westsuffolk.inconsult.uk>

You will need to click through to get to the virtual exhibition

[https://westsuffolk.inconsult.uk/consult.ti/WSLP\\_Issues\\_and\\_Options/consultationHome](https://westsuffolk.inconsult.uk/consult.ti/WSLP_Issues_and_Options/consultationHome)

(West Suffolk Local Plan (Regulation 18) Issues and Options October 2020)

Residents are encouraged to register their details to enable you to comment on the Consultation Documents

**This consultation will run from 13 October 2020 until Tuesday 22 December 2020**